

# Annual Report of the UPC Personnel Committee

Year: 2025

## Introduction

The UPC Personnel Committee (PC) is pleased to present its annual report for the year 2025. The committee, chaired by Rich Connell, includes members Patty Stephens and Melanie Guertsen. We meet quarterly, and ad hoc as necessary, with Pastor Summer Sattora to address various aspects of personnel and congregational needs.

## Committee Members

- Rich Connell - Chair
- Patty Stephens
- Melanie Guertsen

## Meetings

The PC meets quarterly, with additional meetings scheduled as needed. These meetings are held with Pastor Summer Sattora to discuss a wide range of topics crucial to the well-being of the pastor, the congregation, and the community.

## Areas of Discussion

- Needs of Pastor Summer Sattora
- Needs of the congregation
- Congregational involvement
- Community involvement

## Terms of Call for 2025

The following terms of call have been agreed upon for Pastor Summer Sattora for the year 2025:

### Sick Time

- 7 days

## Personal Time

- 5 days

## Holidays

- New Year's Day
- Memorial Day
- Juneteenth
- July 4th
- Labor Day
- Thanksgiving - 2 days
- Christmas

Special Holiday Rule: If a holiday falls on a usual day off or on a Sunday, the day off will be taken either the day before or the day after the holiday.

## Conclusion

The UPC Personnel Committee remains committed to supporting Pastor Summer Sattora and addressing the evolving needs of our congregation and community. We look forward to another year of fruitful collaboration and service.

Rich Connell

Chair, UPC Personnel Committee